Lutterworth High School

Where Learning Comes First



Job Application Pack

Chief Financial Officer



Welcome to our school

Dear Applicant

Thank you for your interest in the position of CFO at Lutterworth High School. Our current CFO is due to retire, and we are looking for the right individual to lead finance at the school over the next few years. The school is well led and managed and in a strong budget position.

You may already be a CFO in the education sector, or you may work in school finance and you are ready and aspire for this next step. Alternatively, you may work in a different sector of finance and you are interested in moving into the education sector.

We have a strong commitment to professional development and we will support the successful applicant in developing their skills and knowledge.

Lutterworth High School is a Single Academy Trust. You will work closely with me as Headteacher and we are ably supported by an experienced Governing Board, including governors with accountancy and finance backgrounds.

You are very welcome to meet me for a discussion about the role and we are very happy to give you a tour of the school. Lutterworth High school is a thriving community with excellent staff and students.

I look forward to your application.

Kind regards

Julian Kirby
Headteacher



About Us

Founded in 1927, Lutterworth High School prides itself on its history and traditions, visible in our House presence and reflected in our ethos and values. We enjoy healthy competition between Churchill, Cunningham, Montgomery and Tedder House.

We are a high attaining and oversubscribed 11-16 Academy school, located in the heart of Lutterworth.
Our school mission statement is ‘Where learning comes first’ and our staff strive to deliver innovative and exciting lessons.

Our students describe the school as ‘modern and dynamic’ with excellent facilities. We are proud of the very high standards of behaviour our students demonstrate, they have a genuine appetite for learning and are happy to be at school. Everyone at our school immerses themselves into the many events that we hold.

We pride ourselves on the opportunities available to our students. We offer a wide variety of sports and we have an extensive fixture list against leading state and independent schools along with a comprehensive co-curricular programme through The Emerald Way.

We are proud of our excellent reputation and, as a very popular school with a high demand for places, we continue to look at opportunities to develop in the future.









Chief Financial Officer

Full-time, Permanent

Grade 13 to 14 (scp 35 to 42)

Salary: £50,847 - £63,135

Start date: March 2027

How to apply

- Complete an application form, these can be found with the advert. CVs will not be accepted on their own.
- Please make sure you address the criteria outlined in the competencies found in the person specification when writing your supporting letter (two sides of A4 maximum).
- Should you have any queries on the application process, please contact Caroline Creed on 01455 552710.
- If you would like to request a tour of the school, please email lboon@lutterworthhigh.co.uk
- Completed applications, along with a covering letter, should be sent by email to personnel@lutterworthhigh.co.uk
- References will be sought for shortlisted candidates prior to the interview date and we will require a criminal record self disclosure. The successful candidate will be required to complete an enhanced DBS check.

