

LUTTERWORTH HIGH SCHOOL



PROVIDER ACCESS POLICY

Reviewed: By the Teaching & Learning Committee

Adopted: By the Governing Body

Signed: Chair of Governors: Janet Jones

Date: 18/06/2019

Signed: Head Teacher: Julian Kirby

Date: 18/06/2019

Review Date: June 2021

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact our careers' lead *Richard Salter: Assistant Headteacher: 01455 552710 or rsalter@lutterworthhigh.co.uk*

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	PSHE – assembly and tutor group opportunities	PSHE - Careers and opportunities carousel	PSHE – assembly and tutor group opportunities
Year 9	KS4 options event	Apprenticeship Event	Take Your Teenager to Work
Year 10	PSHE – Employer Encounters in assemblies	Apprenticeship Event PSHE – assembly on opportunities at 16	Employability Workshops - Leicestershire Cares
Year 11	PSHE – assembly on opportunities at 16 Post-16 evening	Post-16 taster sessions	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre in the Learning Hub, which is managed by the school librarian. The Learning Hub is available to all students at lunch and break times.